



**Meeting Date: February 16, 2021**

**Agenda Item: 5.2**

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Approval of Ashland-Mateo Contract Amendment for WRT

**Executive Summary:**

The Board of Directors will consider approval of an Amendment to the Contract Agreement with WRT for Environmental Review Documentation services for the Ashland-Mateo project in the amount of \$54,036.

**Financial Impact:**

The 5-Year Capital Improvement Program 2020-2025 includes funding for the Ashland-Mateo project (CIP No. 6-612.03). There are sufficient funds to amend the Ashland-Mateo Contract agreement with WRT.

**Staff Recommendation:**

By motion, approve an amendment to Ashland Mateo Contract agreement with Wallace, Roberts, & Todd (WRT) for Environmental Review Documentation services for the Ashland-Mateo project.

**Description of Item:**

In 2018, the Board of Directors approved the purchase of three residential parcels, totaling 1.43 acres, at 16034 and 16081 Mateo Street for development of a new neighborhood park. The proposed park development requires environmental review documents in compliance with the California Environmental Quality Act (CEQA).

Additionally, CEQA certification is required for the project to be eligible for the Statewide Park Development and Community Revitalization Grant Program (Prop 68). HARD and the Trust for Public Land (TPL) are partnering on the project and will submit a grant application for acquisition and development prior to the March 12, 2021 deadline. Final certification of CEQA is required to be completed within 6 months of the escrow closure in order for the project to remain eligible for grant funding.

On September 9, 2020, the Board approved a Task Order for WRT. The scope of work included the development of a Mateo Street Park master plan, community engagement and grant support. WRT facilitated extensive community outreach and developed a preferred concept plan based on community input. The preferred plan was presented to the Board and the community on January 19, 2021 and received overwhelming support. Environmental review for the Mateo Street Park is now ready to proceed upon Board authorization.

Staff is recommending an amendment to WRT's agreement, to include Environmental Review Documentation services. The scope of work includes preparation of a project description, initial study/mitigated negative declaration (IS/MND), response to public comments, development of a Mitigation Monitoring and Reporting program, a final MND, project management and coordination. The total value of the amendment is \$54,036.

Exhibit A is the proposed amendment (i.e., change order) to the agreement and the Scope of Work.

**ATTACHMENTS:**

Description	Upload Date	Type
EXHIBIT A	2/11/2021	Exhibit