



Meeting Date: September 9, 2020

Agenda Item: 6.2

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Approval of a Task Order with WRT for the Ashland-Mateo Project

Executive Summary:

The Board of Directors will consider approval of Task Order with Wallace, Roberts, & Todd (WRT) for professional landscape architectural services for the Ashland-Mateo project.

Financial Impact:

The 5-Year Capital Improvement Program 2020-2025 includes funding for the Ashland-Mateo project (CIP No. 6-612.02). There are sufficient funds to award the Task Order to WRT.

Staff Recommendation:

By motion, approve a Task Order with Wallace, Roberts, & Todd (WRT) for professional landscape architectural services for the Ashland-Mateo project.

Description of Item:

In 2018, the Board of Directors approved the purchase of three residential parcels, totaling 1.43-acres, at 16034 and 16081 Mateo Street for development of a new local park in Ashland. Since then the District has been pursuing the due diligence for the sites and is working towards finalizing the purchase later this year.

The District desires to partner with the Trust for Public Land (TPL) on community outreach and a Statewide Recreation Program (Prop 68) grant application similar to the successful partnership and process for the Ashland Common project. The District also desires to engage WRT, one of the Board approved on-call landscape architectural firms and designer of the Ashland Common project, to provide professional design services to develop a park master plan for the Ashland-Mateo site. WRT submitted a proposal for the scope of work which includes: project initiation; community engagement; conceptual design; and grant support, meeting and coordination. The detailed scope of work is described in the task order and proposal attached to the staff report. The fees for the services is \$82,040.

ATTACHMENTS:

Description	Upload Date	Type
WRT_Task Order 11	8/24/2020	Exhibit