



Meeting Date: August 19, 2019

Agenda Item: 4.2

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Approval of Task Order for the Fairmont Terrace Park Construction Documents

Executive Summary:

The Board of Directors will consider approval of a Task Order with Carducci Associates to prepare construction documents for the Fairmont Terrace Park Renovation and Expansion project.

Financial Impact:

The Three-Year Capital Improvement Plan 2017-2020 includes funding for the Fairmont Terrace Park Renovation and Expansion project (CIP No. 6-040E). There are sufficient funds in the \$3,850,000 project budget to cover the cost of the task order for professional design services in the amount of \$198,930.

Staff Recommendation:

Staff recommends the Board of Directors authorize the General Manager to approve a Task Order with Carducci Associates in the amount of \$198,930 to prepare construction documents for the Fairmont Terrace Park Renovation and Expansion project.

Description of Item:

The Board of Directors approved the Fairmont Terrace Park Renovation and Expansion Master Plan in 2015 and approved an amendment to the Initial Study/Mitigated Negative Declaration in February 2019. Now that the planning process is complete, the District desires to have construction documents prepared for bidding and construction of the park improvements which include a new playground, basketball court, picnic areas, dog park, walking paths, restroom building, and small off-street parking area. The Three-Year Capital Improvement Plan 2017-2020 includes \$3,850,000 in funding for the Fairmont Terrace Park Renovation and Expansion project including the design phase and construction.

Staff solicited proposals from the pre-qualified firms on the Landscape Architectural Services on-call shortlist. The District received five proposals on July 12, 2019. Upon review of the proposals staff recommends Carducci Associates based on their project experience, approach to quality assurance/quality control, and fee proposal. If approved, Carducci can begin preparation of the construction documents in September.

ATTACHMENTS:

Description	Upload Date	Type
Task Order 2_Carducci	8/6/2019	Exhibit
Master Plan	8/1/2019	Exhibit