



**Meeting Date: December 10, 2018**

**Agenda Item: 4.1**

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Approval of a Consulting Services Agreement for the Hayward Area Senior Center Renovation [RESOLUTION NO. R-1819-26]

**Executive Summary:**

The Board of Directors will consider approval of a consulting services agreement with Kava Massih Architects in the amount of \$329,150 for the Hayward Area Senior Center Renovation project.

**Financial Impact:**

The Three-Year Capital Improvement Plan 2017-2020 includes funding for the Hayward Area Senior Center Renovation project (CIP No. 4-084C). There is sufficient funding in the project budget to approve the consulting services agreement.

**Staff Recommendation:**

Staff recommends the Board of Directors adopt the Resolution authorizing the General Manager to execute a consulting services agreement with Kava Massih Architects in the amount of \$329,150 for the Hayward Area Senior Center Renovation project.

**Description of Item:**

The Three-Year Capital Improvement Plan 2017-2020 includes the Hayward Area Senior Center Renovation project (CIP No. 4-084C) to modernize the existing 11,500 square-foot building. The anticipated improvements will include ADA accessibility upgrades, energy efficient design, and interior renovations to enhance the facility.

Staff solicited proposals from qualified architectural design firms and received three proposals on October 23. All three firms were invited to interview on November 6. Upon review of the proposals and the results of the interviews, Kava Massih Architects was selected due the firm's demonstrated experience, design approach, and ability to meet the project schedule.

The scope of work includes design services to modernize the building and create more inviting and functional interior spaces. Design solutions will include a reconfiguration of the facility lobby, gift shop, reception area and staff offices. The scope of work will also include new lighting, new HVAC system, ceiling fans, window replacement with screens, interior finishes including new flooring, room partitions, cabinetry replacement, security system upgrades including installation of cameras, mechanical and plumbing upgrades, new ceilings as necessary, ADA access barrier removal, and seismic upgrades as necessary.

**ATTACHMENTS:**

Description	Upload Date	Type
Approval of a Consulting Services Agreement for the Hayward Area Senior Center Renovation [RESOLUTION NO. R-1819-26]	12/4/2018	Resolution Letter
Exhibit A - Agreement with Kava Massih Architects	12/5/2018	Exhibit