



Meeting Date: September 16, 2019

Agenda Item: 4.8

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Approval of Task Order with Vanir for Construction Management Services for Hayward Area Senior Center Renovation project

Executive Summary:

The Board of Directors will consider approval of a Task Order with Vanir for professional construction management services at the Hayward Area Senior Center Renovation project. The scope of this effort will be to provide pre-construction constructability review, coordination of the construction administration and close-out phases of the project.

Financial Impact:

The Three-Year Capital Improvement Program 2017-2020 includes funding for the Hayward Area Senior Center Renovation project (CIP No. 4-084C). There are sufficient funds in the project budget to award the Task Order in the amount of \$234,640.

Staff Recommendation:

By a motion, approve a Task Order with Vanir in the amount of \$234,640 for professional construction management services for the Hayward Area Senior Center Renovation project.

Description of Item:

The construction plans for Hayward Area Senior Center Renovation are nearing 60% completion and anticipated to be bid during spring 2020. Construction is anticipated to begin during summer 2020. Construction management services will be required for the construction phase. Vanir will also provide a constructability review of the documents prior to bidding the project.

On June 21, 2019, Staff solicited proposals from qualified consultants from the on-call Construction Management list approved by the Board. The District received five proposals on July 19, 2019. Upon review and comparison of the services and proposed fees, Staff determined that three of the five were competitive and requested interviews of this short list of three firms. After these interviews, Staff determined the proposal received from Vanir, in an amount not to exceed \$234,640, is best suited to provide the required expertise, scope of services and staffing, for a competitive professional fee. Professional services include constructability review of the design documents prior bidding, and construction administration services necessary to complete the renovation project. Vanir would also provide a post-occupancy evaluation and a pre-warranty walk-through with HARD staff.

The Three-Year Capital Improvement Program 2017-2020 allocates funding for professional services for park and facility improvement projects. Funds from the Measure F1 Bond are available in the allocated budget for this task order.

ATTACHMENTS:

Description	Upload Date	Type
Task Order - Vanir	9/6/2019	Exhibit