



HAYWARD AREA RECREATION & PARK DISTRICT

BOARD OF DIRECTORS MEETING AGENDA

Friday, October 27, 2017
5:30 P.M. Study Session
6:30 P.M. Special Meeting

District Offices, 1099 'E' Street, Hayward, CA 94541
Large Conference Room
(510) 881-6710

Public Comments on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the President of the Board. Please state your name and address and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization.

Public Comments on Items Not Appearing on the Agenda

Any citizen desiring to speak on a matter not appearing on this Agenda may do so under Public Comments at such time the President of the Board will request remarks from the audience. Those comments, by State Law, are limited to items of interest to the public that are within the subject jurisdiction of the Board of Directors. You should be aware that the law prohibits the Board from discussing or acting at this meeting on items not on the Agenda except for very limited situations. Those situations are:

1. If an emergency exists. This generally requires the existence of work stoppage or a crippling disaster, which impairs the public health or safety. This requires the affirmative vote of three members of the Board; or
2. The Board finds that the need to act arose after the Agenda was posted. If five Board Members are present, this action will require a 2/3 Vote or four votes. If only three or four Board Members are present, this action will require a unanimous vote of all Board Members present; or
3. This matter had been placed on Agenda and posted previously at prior meeting within the last five-days and was continued until this meeting.

To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on an item has been established by the Board of Directors.

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the General Manager's Office at (510) 881-6711. A 48-hour notification will enable the District to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Louis M. Andrade, President
Board of Directors

1. CALL TO ORDER

2. STUDY SESSION**2.1 Hayward Community Garden Concept Plan and Phase 1 Improvements**

Executive Summary: The Board of Directors will receive a report and presentation for RRM Design Group and Staff regarding the proposed Hayward Community Garden Concept Plan and Phase 1 improvements.

Staff Recommendation: Staff recommends the Board of Directors receive the report and provide RRM Design Group and Staff feedback on the direction of the concept design and proposed scope of work for the Phase 1 improvements.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

2. ROLL CALL

3. ORAL COMMUNICATIONS**3.1 Approval of Hayward Community Garden Conceptual Plan and Phase 1 Improvements**

Executive Summary: The Board will receive a presentation of the Hayward Community Garden concept plan and proposed Phase 1 improvements.

Financial Impact: None.

Staff Recommendation: Staff recommends the Board of Directors receive a presentation of the Hayward Community Garden concept plan and proposed Phase 1 improvements and approve the plan as proposed, or provide an alternate recommendation.

Description of Item: The Hayward Community Garden project (CIP No. 2-034C&D) is included in the current Three-Year Capital Improvement Program. The project provides for the development of a master plan and installation of Phase 1 improvements for the community garden site located at Whitman Street and Berry Avenue.

The District hired RRM Design Group to design the garden master plan. A project kick-off meeting and site tour was conducted on May 10, 2017 with District Staff, RRM, City of Hayward Staff, UC Cooperative Extension staff, and Hayward Community Garden members to gather information about potential garden improvements. A subsequent design meeting was held on July 18, 2017 in order to develop a plan, 2017.

The concept plan, which includes approximately 200 garden plots measuring 20'x20', some raised beds, a structure to accommodate outdoor classes and a produce counter/seed library, storage shed and compost/mulch areas, "kiwi tunnel" feature, nature play areas, picnic area, central 14' wide multi-use path, and perimeter walking path, and fences and gates, was received favorably by the attendees. Additional suggestions included a consistent design vocabulary throughout the garden inclusion of food education into programming, rain water harvesting, an on-site caretakers' office, and a tool lending library.

The proposed Phase 1 improvements will occur mainly near the Whitman Street entrance and will include a number of garden plots, fencing and gates, small picnic area, storage shed, compost/mulch area, a portion of the 14' wide multi-use path, irrigation, and may include additional amenities suggested in the Work Session if the budget allows.

3.2 Public Comments

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and referred to Board of Directors' Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 5 minutes for each individual speaker and 30-minutes total time for public testimony on an item has been established by the Board of Directors.

4. ADJOURNMENT

The next Regular Meeting of the Board of Directors will be held on Monday, November 13, 2017 at 6:30 P.M. at the District Offices (1099 'E' Street, Hayward, CA 94541).

This AGENDA is posted in accordance with Government Code Section 54954.2(a)

NOTICE: DISCLOSABLE PUBLIC RECORDS RELATING TO THE OPEN SESSION AGENDA ITEMS:

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b)(1) and (2) are available to the public for inspection at no charge during business hours at our Administrative Offices located at 1099 'E' Street, Hayward, California.

