



Meeting Date: December 17, 2018

Agenda Item: 4.2

Created By: M. Tieman

Approval of Award of Construction Contract for Hayward Community Garden Phase 1 [RESOLUTION NO. R-1819-31]

Executive Summary:

The Board of Directors will consider approval of a construction contract with Suarez & Munoz Construction, Inc. in the amount of \$788,500 for the Hayward Community Garden Phase 1 improvement project.

Financial Impact:

The Three-Year Capital Improvement Plan 2017-2020 includes funding for the Hayward Community Garden Phase 1 improvement project (CIP No. 2-034D). Following is a summary of the project budget and estimated costs.

Total Project Budget	\$1,027,155
Construction Contract	\$788,500
<u>Construction Contingency @ 10%</u>	<u>\$ 78,850</u>
Total Estimated Construction Cost	\$867,350
Total Soft & Other Hard Costs:	\$341,040
<u>Total Project Cost:</u>	<u>\$1,208,390</u>
Needed from Reserve:	\$181,235

Staff Recommendation:

Staff recommends the Board of Directors:

1. Approve the plans, specifications and details for the Hayward Community Garden Phase 1 project.
2. Approve the award of a construction contract with Suarez & Munoz Construction, Inc. in the amount of \$788,500 for the Hayward Community Garden Phase 1 project.
3. Authorize the General Manager to approve change orders in an amount not to exceed \$78,850.
4. Approve allocation of \$181,235 from Reserve to Hayward Community Garden Project (CIP No. 2-034D).

Description of Item:

On December 12, 2017 the Board of Directors approved a Task Order with RRM Design Group to develop the construction documents for the Hayward Community Garden Project (CIP No. 2-034D). The plans, specifications and details were completed in October 2018.

The Hayward Community Garden Phase 1 Improvement project was advertised for public bid on October 29, 2018. Eight sealed bids were submitted and opened on December 4, 2018. The bid amounts ranged between \$1,286,000.00 and \$788,500.00. Suarez & Munoz Construction, Inc. submitted the lowest responsible bid for the lump sum base bid and additive alternates 1 and 2 (basis of award) in the amount of \$788,500.00. Add. Alt 1 - Greenhouse is for \$22,000.00 and Add Alt. 2 for Additional Irrigation Wiring is \$3,700.00.

Staff is recommending award of the base bid and additive alternates 1 and 2, in the amount of \$788,500.00. Staff is also requesting the Board authorize the General Manger to execute change orders in an amount not to

exceed 10% of the contract price (\$78,850.00) if necessary and to allocate \$181,235 from the CIP Reserve to cover the potential project budget shortfall (dependent on use of construction contingency funds). If approved construction would begin in January 2019 and be complete in summer 2019.

STANDING COMMITTEE RECOMMENDATIONS

This item was presented to the Board's Finance Standing Committee and the Capital Outlay Committee. Both Committees recommended approval of the contract to the Board.

During the Finance Committee Standing Committee Meeting it was further recommended that a Phase 1A be developed to install a restroom at the Community Garden as shown in the Master Plan for the site.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Awarding the Construction Contract for the Hayward Community Garden Phase 1 Improvement Project	12/5/2018	Resolution Letter
Exhibit A_Contract with Suarez & Munoz	12/12/2018	Exhibit