



**Meeting Date: June 1, 2020**

**Agenda Item: 3.2**

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Hayward Area Senior Center - Construction Management Task Order Approval

**Executive Summary:**

The Board of Directors will consider approval of a Task Order with Mack5 for professional construction management services for the Hayward Area Senior Center Renovation project. The scope of this effort will be to coordinate construction administration and close-out phases of the project.

**Financial Impact:**

The Three-Year Capital Improvement Plan 2017-2020 includes funding for the Hayward Area Senior Center Renovation project (CIP No. 4-084C). There are sufficient funds in the project budget to award the Task Order in the amount of \$188,484.

**Staff Recommendation:**

By motion, authorize the General Manager:

1. Release Vanir from their current Task Order at the Hayward Area Senior Center Renovation project; and
2. Approve a Task Order with Mack5 in the amount of \$187,484 for professional construction management services.

**Description of Item:**

The construction plans for Hayward Area Senior Center Renovation are approximately 95% complete and anticipated to be bid in June 2020. Construction is anticipated to begin in September 2020.

On June 21, 2019, Staff solicited proposals from qualified consultants from the on-call Construction Management list approved by the Board. The Request for Proposal (RFP) was composed of three tasks: 1) constructability review of the design documents, prior to their completion for bidding; 2) administration of the construction phase; and 3) post-occupancy evaluation and pre-warranty walk-through with HARD staff. After interviews with three on-call firms, Staff determined the proposal received from Vanir Construction Management, Inc., was best suited to provide the required expertise, scope of services and staffing, for a competitive professional fee.

With the advent of recent events, Vanir regrettably announced that they have staffing issues and need to reassign the anticipated staff to another project that is starting sooner. They are currently completing the contract's initial task of a constructability review but are unable to adequately complete the remaining two tasks. As such, HARD staff confirmed that the next ranked firm from the original RFP, Mack5, is still able to staff remaining CM scope of construction administration and post-construction evaluation. Mack5's fee proposal for these services is \$188,484.

Staff recommends releasing Vanir and hiring Mack5 to provide construction management services to complete the Hayward Area Senior Center Renovation project.

**ATTACHMENTS:**

Description	Upload Date	Type
Mack5_Task Order 8_CM Services-HASC	5/19/2020	Backup Material