



STAFF REPORT BOARD OF DIRECTORS MEETING

DATE: December 11, 2017

TO: Honorable Board of Directors

FROM: Paul McCreary, General Manager

SUBJECT: Approval of Task Order for Design of the Kennedy Park Renovation project
Prepared by Meghan Tiernan, Capital Planning and Development Director

EXECUTIVE SUMMARY:

The Board will consider approval of a Task Order with RRM Design Group to provide professional design services for the Kennedy Park Renovation project.

FINANCIAL IMPACT:

The Three-Year Capital Improvement Program 2017-2020 includes Measure F1 Bond funds for the Kennedy Park Renovation project (CIP No. 2-057D). There are sufficient funds for the proposed design fees for this project.

RECOMMENDATION:

Staff recommends the Board of Directors receive a presentation from Staff and approve the Task Order with RRM Design Group to provide professional design services for the Kennedy Park Renovation project.

DESCRIPTION OF ITEM:

The Kennedy Park Renovation project is included in the Three-Year Capital Improvement Program 2017-2020 for renovation. The renovation master plan was approved by the Board in 2013 and updated in 2016. The park improvements will include renovated picnic areas, group picnic shelters, new central play areas, new teacup amusement ride, renovated concession buildings and public restrooms, improved pathways with seating, informal lawns, fencing, planting and irrigation upgrades. The District is ready to move forward with development of the construction documents with Measure F1 Bond funds and anticipates bidding the project in summer 2018.

RRM Design Group prepared the park master plan and had been retained by the District to prepare the construction documents, however, due to a funding shortfall the services for the construction documents were deducted from the purchase order. Staff proposes that the services be performed under a task order through the On-Call Landscape Architectural agreement between the District and RRM Design Group approved by the Board on July 24, 2017. Task Order No. 3 provides for development of the construction documents, includes the bid and construction administration phases of the project, and is fully funded by Measure F1 Bond funds.

Therefore, Staff recommends the Board authorize the General Manager to approve Task Order No. 3 with RRM Design Group to provide professional design services for the Kennedy Park renovation project (CIP No. 2-057D) in the amount of \$799,590.00.

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NOTICING REQUIREMENTS/PUBLIC OUTREACH:

RRM Design Group

ATTACHMENTS:

Task Order No. 3 – Kennedy Park Renovation (CIP No. 2-057D)