



**Meeting Date: September 21, 2020**

**Agenda Item: 5.1**

**Created By: Marvin Yee**

Approval to Increase a Task Order for Construction Management Services for the Kennedy Park Renovation Project

**Executive Summary:**

The Board of Directors will consider approving an increase to a task order with E. Majdalani Construction Management, Inc., in the amount of \$104,812 for construction management services for the Kennedy Park Renovation Project (CIP 2-057.01).

**Financial Impact:**

The Three-Year Capital Improvement Plan 2017-2020 includes funding for the Kennedy Park Renovation project (CIP No. 2-057.01) in the amount of \$18,983,043. There are sufficient funds in the project budget to cover the increase to the task order.

**Staff Recommendation:**

By motion, approve to increase the current task order with E. Majdalani Construction Management, Inc., in the amount of \$104,812 for construction management services for the Kennedy Park Renovation Project (CIP 2-057.01).

**Description of Item:**

Construction to renovate Kennedy Park commenced in March of 2019 and is continuing to date with an estimated completion in late 2020. Park improvements include updated picnic areas, group picnic shelters, new central play areas, new teacup amusement ride, new concession building and public restrooms, improved pathways with seating, informal lawns, fencing, planting and irrigation upgrades.

On August 27, 2018 the Board approved a professional services contract in the amount of \$452,000 with E. Majdalani Construction Management, Inc. to manage the construction process including planning and pre-construction activities, and construction administration. At that time it was estimated that the construction would be complete by mid-2020. However, permit delays at the start of construction and, more recently, work stoppage due to County Health Orders have extended the period for construction by several months.

The extended construction duration will require the continued construction management services, E. Majdalani Construction Management, Inc., and require additional fees estimated at \$68,702. This proposed fee change to the original task order scope and fees also includes \$36,110 for additional services subject to written approval by HARD's General Manager, which would cover any additional unforeseen services required to complete the project. Therefore the total proposed increase is \$104,812 for a revised contract amount of \$556,812. The fee proposal to continue services is attached as Exhibit A.

If approved, E. Majdalani Construction Management, Inc., will continue construction management services for the duration of construction and administer post-construction activities. The project's completion is anticipated for late 2020.

**ATTACHMENTS:**

Description	Upload Date	Type
Exhibit A - EMCM_Task Order 1/Change Order 1	9/9/2020	Exhibit