



HAYWARD AREA RECREATION & PARK DISTRICT

Meeting Date: August 27, 2018

Agenda Item: 5.1

Created By: M. Yee

Approval of a Task Order for Construction Management Services for Kennedy Park Renovation

Executive Summary:

The Board of Directors will consider approval of a Task Order with E. Majdalani Construction Management, Inc., for construction management services in the amount of \$452,000 for the Kennedy Park Renovation project.

Financial Impact:

The Three-Year Capital Improvement Program (2017-2020) includes Measure F1 Bond funds for the Kennedy Park Renovation project (CIP No. 2-057D). There are sufficient funds allocated to the project budget for the proposed professional services fees for this Task Order.

Staff Recommendation:

Staff recommends that the Board of Directors by motion authorize the General Manager to execute a Task Order with E. Majdalani Construction Management, Inc., for construction management services in the amount of \$452,000 for the Kennedy Park Renovation.

Description of Item:

The construction plans for Kennedy Park Renovation project are 95% complete and anticipated to be bid in October. Construction is anticipated to begin in January 2019. Construction management services will be required for the bidding and award of contract process, and the construction phase.

Staff solicited proposals from qualified consultants from the on-call Construction Management list approved by the Board. On August 3, the District received three proposals. Upon review and comparison of the materials and proposed fees, Staff determined the proposal received from E. Majdalani Construction Management, Inc., provides the required expertise and scope of services. Professional services include bid assistance and the construction support services necessary to complete the park renovation project, and also a post-occupancy evaluation and pre-warranty walk-through with HARD staff.

E. Majdalani Construction Management, Inc., submitted a fee proposal in an amount not-to-exceed \$410,500. The proposed task order includes \$41,500 for additional services subject to written approval by HARD's General Manager, which would cover unforeseen additional services. Therefore the total task order amount is \$452,000.

ATTACHMENTS:

Description	Upload Date	Type
Task Order No. 1	8/20/2018	Cover Memo