



**Meeting Date: September 16, 2019**

**Agenda Item: 4.7**

**Created By: B. Laczko**

Approval of a Task Order with Mack5 for Construction Management services on the San Lorenzo Community Center and Phase 2 Park projects

**Executive Summary:**

The Board of Directors will consider approval of a Task Order with Mack5 for professional construction management services for the San Lorenzo Park and Community Center Renovation project. The scope of this effort, at both project areas, will be to provide pre-construction constructability reviews, and coordinate the construction administration and close-out phases of the project.

**Financial Impact:**

The Three-Year Capital Improvement Plan 2017-2020 includes funding for the San Lorenzo Park and Community Center Renovation projects (CIP No. 6-138E and 6-080D, respectively). There are sufficient funds in the two project budgets to award the Task Order in the amount of \$500,982.

**Staff Recommendation:**

By a motion, approve a Task Order with Mack5 in the amount of \$500,982 for professional construction management services at the San Lorenzo Park and Community Center Renovation projects.

**Description of Item:**

The construction documents for the second phase of San Lorenzo Community Park are 75% complete and anticipated to be bid for construction in May 2020, and construction would begin in July 2020. In parallel, the design process for renovation of the community center has begun. The community center work is anticipated to be bid during summer 2020, with possible construction anticipated to begin in fall 2020. Construction management services will be required for both of these construction projects. Mack5 will also provide constructability review of both the drawings and specification packages, prior to their completion for bidding.

On June 21, 2019, Staff solicited proposals from qualified consultants from the on-call Construction Management list approved by the Board. The District received five proposals on July 19, 2019. Upon review and comparison of the services and proposed fees, Staff determined that three of the five were competitive and requested interviews of this short list of three firms. After these interviews, Staff determined the proposal received from Mack5, in an amount not to exceed \$500,982, is best suited to provide the required expertise, scope of services and staffing, for a competitive professional fee.

The professional services include constructability review for both park and community center of the design documents, prior to their completion as bidding documents; the construction administration services necessary to complete the San Lorenzo Park and Community Center Renovation projects; as well as a post-occupancy evaluation and pre-warranty walk-through with HARD staff.

The Three-Year Capital Improvement Program 2017-2020 allocates funding for professional services for park and facility improvement projects. Funds from the Measure F1 Bond are available in the budget for this task order.

**ATTACHMENTS:**

Description

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