



Meeting Date: January 6, 2020

Agenda Item: 2.1

Created By: M. Yee

Approval of a Task Order for CM Services for the Tennyson Park Renovation Project

Executive Summary:

The Board of Directors will consider approval of a Task Order with E. Majdalani Construction Management, Inc. for professional construction management services for the Tennyson Park Renovation project. The scope of this effort will be to provide pre-construction constructability review, and coordinate the construction administration and close-out phases of the project.

Financial Impact:

The Three-Year Capital Improvement Plan 2017-2020 includes funding for the Tennyson Park Renovation project (CIP No. 2-097B). There are sufficient funds in the project budget to award the Task Order in the amount of \$378,000.

Staff Recommendation:

By motion, approve a Task Order with E. Majdalani Construction Management, Inc. in the amount of \$378,000 for professional construction management services at the Tennyson Park Renovation project.

Description of Item:

The construction documents for the renovation of Tennyson Park are 60% complete and anticipated to be bid for construction in spring 2020, with construction beginning in summer 2020. Construction management services will be required for this project due to the scope and complexity. E. Majdalani Construction Management, Inc. will also provide constructability review of the drawings and specifications package prior to bidding.

On November 15, 2019, Staff solicited proposals from qualified consultants from the on-call Construction Management list approved by the Board. The District received four proposals on December 13, 2019. Upon review and comparison of the services and proposed fees, Staff determined that the proposal received from E. Majdalani Construction Management, Inc., in an amount not to exceed \$378,000, is best suited to provide the required expertise, scope of services and staffing, for a competitive professional fee.

The professional services include constructability review of the design documents, prior to their completion as bidding documents; the construction administration services necessary to complete the Tennyson Park Renovation project; as well as a post-occupancy evaluation and pre-warranty walk-through with HARD staff.

The Three-Year Capital Improvement Program 2017-2020 allocates funding for professional services for park and facility improvement projects. Funds from the Measure F1 Bond are available in the budget for this task order.

Initiating construction of the current plans and specifications is dependent on receiving the funding from the Proposition 68 Grant Program. If the District does not receive that funding, Staff will prepare a phasing plan for Board consideration to complete the park improvements as envisioned over time.

ATTACHMENTS:

Description	Upload Date	Type
Task Order	12/16/2019	Exhibit